

BEACH HAVEN BOARD OF EDUCATION
Beach Haven, NJ 08008

PUBLIC MINUTES
BUSINESS MEETING

PLACE: Beach Haven Elementary School
DATE: November 20, 2019
TIME: 5:00 p.m.

CALL TO ORDER:

New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, the Beach Haven Board of Education has caused notice of this meeting to be given by having the date; time and place mailed into the Clerk of the Municipality; advertised in Asbury Park Press and mailed to the County Superintendent of Schools.

ROLL CALL:

Name	Present	Absent
Irene Hughes	X	
Jean Frazier	X	
Carol Labin	X	
Jen Tomlinson	X	
Meredith O'Donnell	X	

Also present were Steve Terhune, Business Administrator, and Dr. Christopher Meyrick, Superintendent.

FLAG SALUTE: Pledge of Allegiance to the Flag

PUBLIC AND EXECUTIVE SESSION MINUTES TO BE APPROVED FOR:

1. Regular Monthly Public and Executive Minutes of October 23, 2019

Name	Motion	Yes	No	Abstain
Irene Hughes				X
Jean Frazier	1st	X		
Carol Labin	2nd	X		
Jen Tomlinson		X		
Meredith O'Donnell		X		

PRESENTATION: Dr. Meyrick- District Update-November 2019 – NJQSAC Process and schedule for NJ Department of Education visitation, Curriculum Updates, Budget Development Process for 2020-2021, Anticipated Staff Openings and the 6th Grade Community Outreach Project.

COMMUNICATIONS:

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COMMUNICATION FROM THE PUBLIC (AGENDA ITEMS ONLY)

This meeting will now be open to the public for comments on specific Agenda Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Administrator after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board.

SUPERINTENDENT RECOMMENDATIONS:

Actions to Be Taken:

Finance/Operations:

1. To authorize the Superintendent of Schools to make the following revised transfers within accounts for the month of September 2019.
2. BE IT RESOLVED by the Beach Haven Board of Education that the November 2019 bills totaling \$34,201.07 as well as the October 2019 Payroll Bills totaling \$113,528.48 for 2019-2020 to be paid, and the Secretary and the President be hereby authorized, and directed to draw orders on the Treasurer for the payment of same, if and when funds are available.
3. To accept the revised financial report of the Secretary for the month ending September 30, 2019: Balance on hand \$1,829,309.80.

Board Secretary's Month Certification
Budgetary Line Item Status

Certification of No Over Expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, Steven Terhune, School Business Administrator/Board Secretary, certifies that as of September 30, 2019, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Board Secretary/Business Administrator

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Beach Haven Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of September 30, 2019, after review of the Secretary's monthly financial report (appropriations' section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major

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account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i.-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

4. To accept the financial report of the Treasurer of School Monies ending September 2019.

Name	Motion	Yes	No	Abstain
Irene Hughes	2nd	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	1st	X		
Meredith O’Donnell		X		

EDUCATION:

PERSONNEL:

1. To approve Lauren Booth as a substitute for the 2019-2020 school year.

Name	Motion	Yes	No	Abstain
Irene Hughes		X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell	1st	X		

POLICY/REGULATION:

GOVERNANCE:

1. To accept the 2019-2020 QSAC DPR Monitoring Scores and authorize submission to the NJ Department of Education.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O’Donnell		X		

FACILITIES/OPERATIONS:

1. To approve use of gym facilities by Beach Haven Police on November 18, 2019 through May 5, 2020 (Mondays and Tuesdays) at 6pm for PAL.
2. To approve use of gym facilities by PTA on December 12, 2019 at 3pm for auditions for surflight.
3. To approve use of gym facilities by PTA on January 27-30, 2020 at 3pm for play practice.
4. To approve use of gym facilities by PTA on February 1-2, 2020 from 12- 5pm for play practice.
5. To approve use of gym facilities by PTA on February 3- 6, 2020 at 3pm for play practice.
6. To approve use of gym facilities by PTA on May 21 and 22nd for spring book fair.

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7. To acknowledge the performance of a fire drill on November 15, 2019 and a security drill on November 11, 2019.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson		X		
Meredith O'Donnell	2nd	X		

COMMITTEE REPORTS:

OLD BUSINESS:

NEW BUSINESS:

COMMENTS FROM THE MEMBERS OF THE PUBLIC ON GENERAL TOPICS ONLY

This meeting will now be open to the public for comments on General Items only. If your comment pertains to students, personnel, litigation or negotiations, we would ask that you see the Superintendent after the meeting since the Board does not discuss such items in public.

Please state your name and address. Comments must be limited to three minutes per person.

No member of the public wished to address the Board.

ADJOURNMENT

BE IT RESOLVED, The Board of Education meeting be adjourned at 5:10 pm.

Name	Motion	Yes	No	Abstain
Irene Hughes	1st	X		
Jean Frazier		X		
Carol Labin		X		
Jen Tomlinson	2nd	X		
Meredith O'Donnell		X		

Respectfully submitted,

Steven Terhune

School Business Administrator/Board Secretary